

Accented Characters

Use the following procedure to type accented characters in Discourse as well as most of your Microsoft® Windows® applications.

The procedure will differ based on the version of Windows you are using.

To change your keyboard settings:

1. Click Start > Settings > Control Panel.
2. Double-click the Keyboard icon.
3. Click the Language tab.

The Language tab may be called "Input Locales" on some systems.

4. Click the **Properties** button.
5. In the Keyboard layout/IME list, select "United States-International."
6. Click **OK**.
7. Click the **Apply** button, then click **OK**. Refer to the list below for the keyboard commands.

Do not use the CTRL key for accents after setting the United States-International keyboard.

Bold keys should be pressed in sequence. Blue keys should be pressed at the same time.

Accented Character	Keys to Press
á, é, etc.	Apostrophe + a
è	` + e
ñ	SHIFT ~ + n
ç	Apostrophe + c
ë	SHIFT " + e
â	SHIFT 6 + a
ı	CTRL, ALT + ?
ı	CTRL, ALT + !